



The Orchards Primary Academy
Rhayader Road
Northfield
Birmingham
West Midlands
B31 1TX

Headteacher: Hayley Carrier

Tel: 0121 464 4302

Email: enquiry@theorchards.uwmat.co.uk

Website: www.theorchardsprimary.co.uk

23rd November 2020

Dear Parents and Carers,

By now you should have received your appointment slot for Parents' Evening. These will take the form of telephone consultations this term and will take place on Wednesday 4th November and Thursday 5th November.

As this will be a very different way of working this term, we are asking for the following to be in place:

- Please ensure that you are free during the time slot that you have been given and that your phone is on loud
- Make every effort to answer the call when it comes through to you. Teachers are making lots of calls on these evenings and we want everyone to receive theirs on time. If you do not answer, the teacher will try one more time only.
- Calls are not to be recorded in any format
- If you have the phone on loudspeaker as there are a number of adults who want to be part of the conversation, please announce who is in the room at the start of the conversation and the Class Teacher will note these names down
- Be mindful that we have allocated 10 minutes per telephone consultation. In order to keep to times, teachers will draw the conversation to a close at the 10 minute point. Again, this is to ensure that we are able to call all parents throughout the two evenings

We are hoping that these evenings will run smoothly, but as you can understand this is a new way of working for all of us so please be patient!

I would like to take this opportunity to thank every one for being so supportive with the restrictions that we have had to put in place this half term. It is due to your adherence to these that we have been able to keep the whole school open for the whole of the half term, without having to send home any 'bubbles' to isolate.

Hopefully, the altered staggered arrival and departures times are working more appropriately for everyone, particularly those with siblings across the school.

We will continue to review our risk assessments regularly and will inform you of any changes that we make, in order to keep everyone as safe as possible.

It has certainly been a very long and at times, difficult half term for us all. Please have a restful break over the half term and stay safe.

We will be back on November 2nd for a teacher training day; **we will welcome the children back on Tuesday 3rd November.**

Stay safe,

Mrs Carrier
Head Teacher

