



**The Orchards Primary Academy**  
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**9<sup>th</sup> June 2021**

Dear Parents and Carers,

Welcome back following the half term break. We hope that you have been enjoying the beautiful weather we've been having!

As you are aware, our junior and Nursery classes have now moved into our lovely new building. It has been a very busy time for staff getting set up, but we are all so pleased with it and are looking forward to a time when we can once again have parents into school to show you around.

The site entry now looks very different as we enter Phase 3 of the building works. Currently, the only access point we have to get all junior and nursery classes into school is via the car park entrance. Due to this, we have made the decision to allow all parents back on to site to take their children into their prospective playgrounds in the morning. This is so that we can ensure that all children are dropped off and collected safely.

**The staggered drop off and collection times will still apply as usual for all classes, the only change is that all nursery and junior children will be dropped off and collected from the junior playground and the infant classes (reception, year 1 and year 2) will be dropped off in the infant playground in the morning and collected from their classroom door at the end of the day.**

As part of this change, we have updated our risk assessments which you can find on our school website. As part of this, we ask that all adults and children over the age of 11 wear a face covering at all times when on site. This is to protect families, children and staff as much as we can. We also ask that parents do not congregate in groups on the playground and that you maintain social distancing.

We would remind you that it will now be even more important to bring your child to school on time every day. With this new arrangement, if your child is late, we will have no way of knowing that they are in the playground and you will be unable to access the building without a member of staff.

We hope that this new arrangement will make the beginning and end of the school day run as smoothly as possible. This will take effect from Thursday 10<sup>th</sup> June and will be under constant review in line with our risk assessments.

A final reminder that staff will be unable to meet with parents during drop off and collection times. Staff have a 5 minute window to ensure that all children are brought in or dismissed to their safe adult before the next class arrive so speaking to parents during this time will be unfeasible. If you need to speak to a member of staff, you should make an appointment with the school office.

Thank you for your co-operation,

The Orchards

